



STATE OF DELAWARE
DEPARTMENT OF FINANCE
DIVISION OF ACCOUNTING

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M E M O R A N D U M

#09-10

TO: All Department and School Fiscal Officers

FROM: Trisha L. Neely, Director

DATE: March 10, 2009

SUBJECT: Modifications to existing PMTI Tables for DFMS in FY 10

DFMS reference tables for FY10 have been created. This has been done to allow State organizations to review their existing organizational structure (IBU/MBU) and other tables (program codes, etc.) to determine their applicability in FY10. State organizations wishing to make changes to their IBU/MBU structure must submit these changes to DFMS no later than **Friday, June 5, 2009**. State organizations that do not comply with the deadline could experience delays in processing their FY10 documents.

Requests for changes may be mailed to Jerry Minner, DFMS, Division of Accounting, Dover, D570C. These changes may also be sent in by e-mail to Jerry.Minner@state.de.us or by FAX (302-739-1200).

If organizations would like a printout of their IBU/MBU structure, they should contact Jerry Minner at (302) 672-5526 or by e-mail.

TLN:eed